

Nombre: \_\_\_\_\_ Bloque: \_\_\_\_\_ Fecha: \_\_\_\_\_

## Spanish CPA/CP Syllabus & Expectations Assignment



### Steps to Complete Your Assignment:

1.  Go online to: [www.cuadernospanol.com/syllabus](http://www.cuadernospanol.com/syllabus)
2.  You will need to verify online that you are accessing the digital copy of the syllabus.
3.  Download and read the syllabus for your class.
4.  Have your parents/guardians fill out the following information and sign that you have viewed and read the syllabus and expectations for this class. Return this entire paper to your teacher.

**\*\*This will be a graded assignment!**

*If you have trouble ask for help in class or email Mrs. Cross at: [Kristen\\_Cross@wrsd.net](mailto:Kristen_Cross@wrsd.net)*

*If you do not have internet access, you can request a paper copy from your teacher.*

### For Student:

Student's Name: \_\_\_\_\_

*By signing you verify that:* I have downloaded the syllabus from the class website. I have read and understand the expectations and rules for this class. I agree to follow the expectations stated. I have read the syllabus and understand what will be required of me in this class.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Email Address: \_\_\_\_\_

### For Parent/Guardian:

*By signing you verify that:* My student and I have downloaded, read, and understand the expectations and rules for this class as presented on the class syllabus available online at: [www.cuadernospanol.com](http://www.cuadernospanol.com). I understand what will be required of my student. I realize that all extra copies of notes and study guides will be provided digitally at the class website unless arranged for otherwise with the teacher via email or below.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Parent/Guardian Information:

Parent/Guardian Name(s): \_\_\_\_\_

Preferred contact person (legal guardian): \_\_\_\_\_

Relation to student: \_\_\_\_\_

Email(s): \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Questions/Concerns: \_\_\_\_\_

\_\_\_\_\_

## Rules and Expectations

1. Respect – you will be respectful of the teacher, classroom, other students and yourself.
2. Assignments will be completed and turned in on time.
3. You will come prepared to each class and ready to work – bringing textbook, binder, and a pencil. You are expected to be attentive and participate throughout the entire class. (ie. taking notes, no sleeping, etc)
4. Do not bring anything to class that would disrupt or distract others. No cellphones, MP3 players, electronics, headphones, games, makeup, or food allowed in class (other than snack time). **Chromebooks** may only be used at the discretion of the teacher.
5. Bags and purses will not be allowed on desks. They must be stored under the desk or in a locker during class time.
6. Class attendance is very important for success in this course. You need to attend class and arrive on time. Tardiness is not acceptable (you must be in your seat by the time the bell rings!). Excessive absences may cause you to fall behind in your work. We move fast, so keep up with missed work – visit [cuadernospanol.com](http://cuadernospanol.com) or call a friend/classmate.
7. **Cheating will not be tolerated.** Any student suspected of cheating may receive a zero on the assignment and/or additional punishment. Do not use an online translator to complete any assignment or part of an assignment. Only dictionaries are allowed to look up unknown words. All work must be your own! Do not ask other students, relatives, or friends for help on assignments without permission from instructor. All research work must be correctly cited using MLA format. School Policy: *All students' academic work must reflect their own honest efforts. Cheating and plagiarism in any form will not be tolerated. This includes, but is not limited to copying homework, papers, lab reports, or quiz or test answers; acquiring or disseminating quizzes or tests before they are administered; or using information from the Internet or other outside sources without proper attribution. Any student known to have cheated will be subjected to penalties, up to receiving "0" for the work.*

Failure to comply with classroom expectations will result in a discussion about your behavior after class/school, a detention, or a call home to your parents.

## Grading

### Term Grade:

**45% - Tests & projects**

**15% - Class participation/work**

**10% - Homework**

**30% - Quizzes & Binder checks**

### Year Grade:

**20% each - Term 1, 2, 3, 4**

**10% each - Mid-Term Test & Final Exam**

- **Tests/Projects:** Given at the end of each chapter. They are comprised of four sections, worth 25% each: listening comprehension, written composition, speaking, and reading. Students will be given several projects throughout the year and will be responsible for completing it during the assigned class time and outside of class if needed. Projects are equivalent to test grade.
- **Class participation & class work:** work done during class time. Based on participating in class discussions, answering questions, and completing assigned class work. Students will work in the four main areas during class to practice: speaking, listening, writing, and reading.
- **Homework:** Homework is an essential part of learning and practice. You are expected to complete it fully and bring it on the day it is due. Vocabulary lists will be counted as a triple homework grade. **Late homework will not be accepted.** In the case of an absence, regular makeup time is given to complete the missing homework.
- **Quizzes:** Given throughout each chapter. Quizzes cover vocabulary, grammar, and other content discussed.
- **Binder checks:** Equivalent to  $\frac{1}{4}$  quiz grade. Checking to see that you have been taking notes, keeping handouts and past homework, and answering the question of day.
- **Make up/Missing work:** Students should try to make up work within 2 school days for every day absent. For more than a week absent, make up time will be done on a case-by-case basis – see teacher **immediately**. It is the *responsibility of the student* to stay on top of missed work and arrange for a time to make up any missed quizzes/tests. Students will not be allowed to make up quizzes/tests during the school day. They must come in before or after school to make up work. All makeup and missing work is due by the end of the grading quarter unless otherwise specified. Check the website for missed work when you are out! **[www.cuadernospanol.com](http://www.cuadernospanol.com)**

## Requirements to move on:

All students must obtain an overall (year end average) of **70% (C-)** in order to continue on to the next level of Spanish. Students must complete a minimum of 2 consecutive years in one language in order to graduate.